Login to Thomson Reuters Datastream Excel Add-in

You will have to do this each time you login to Eikon Excel.

- Logon to the PC using your City username and password.
- Select the Thomson Reuters Eikon Excel icon.
- Select the Thomson Reuters tab at the top of the spreadsheet. If nothing is visible, select ‘Sign In’ and enter the Eikon username and password available on the PC.
- Select ‘Add-Ons.’ If ‘Add-Ons’ is not available, select ‘Options’ and then ‘Apps.’
- Select ‘Enable’ next to ‘Datastream’ and ‘Datastream Charting.’

The two ‘Enable’ boxes will change to ‘Installing’ and then ‘Restart Required.’ Close the box, then close Excel.

- Select the Thomson Reuters Eikon Excel icon. You should get both ‘Thomson Reuters’ and ‘Thomson Reuters Datastream’ tabs at the top of the spreadsheet.
- Select ‘Sign In’ on the Thomson Reuters tab and enter the Eikon username and password available on the pc.
- You will then get the Thomson Reuters Datastream add-in.