Retrieving your search results from Ovid Online

After signing in with your City IT account, a list of the databases available through Ovid Online will be displayed. **ONLY** select those databases which you used for the saved search which you want to retrieve and select **OK**.

If you select different databases your search will be performed using these as well meaning that you will see more results than you found in your original search - many of which may not be relevant.

Click on **My Account** to login to your Ovid account.
Login with your Ovid Online username and password.

Once you have logged in, select **My Workspace**.

**Hints:**
- To modify your Personal Account information, click on "Modify your Personal Account".
- If you forget your Personal Account name or password, click on "Forget your Personal Account password". The system will email you a new password.
Retrieving a full search strategy

To retrieve a full search strategy you have saved select **My Searches & Alerts**

A list of all the searches you have saved will be listed. Tick the box next to the search you wish to open and click on **Run**.

A message will say `Search results are on the Main Search Page'.

Select the **Search** button to open your search results.
Retrieving individual references you have saved into folders

If you have saved individual references into folders click on My Projects. Then click on the folder you wish to open.

# If you want to open another search you have saved, which was completed using different databases, it is advisable to log out of Ovid Online and repeat the process again.